National Institute of Technology Calicut

<u>Office of Dean (R & C)</u>

11/01/2022

Terms and conditions of Faculty Research Seed Grant (FRG)-2022 scheme

(*for Newly Joined Faculty Members - joined in the year 2020 at NIT Calicut*)

As per the decision in the 47th BOG Meeting of the Institute, to support the initial research requirements of newly joined faculty members, it is proposed to provide 'Research Seed Grant' to the faculty members joined in 2020.

The following terms and conditions for the Faculty Research Seed Grant shall be followed:

1. Faculty members shall submit and present their research proposal before an Institute level FRG screening & monitoring committee. Final approval will be based on the recommendation of the committee, after incorporating all the suggestions by the committee.

2. The faculty research seed grant will be sanctioned only for an approved research project proposed by the regular faculty who joined in 2020 at NIT Calicut.

3. The maximum amount of the seed grant will be Rs. 5.0 lakhs.

4. The normal duration of the project completion will be 2 years. However, one more year may be granted to complete the project based on the request by the principal investigator (PI) with specific reasons and recommendations by FRG committee.

5. The grant will be exclusively for setting up of experimental/computational facilities (without any provision for manpower, laptop, mobile device, printer, external storage device, webcam, and other gadgets from this project fund).

6. Minor equipment, consumables, fabrication/ testing/ calibration charges/ contingencies as a part of the proposed research project can be included in the budget. Stationery charges are limited to report preparation charges and are limited to Rs 3000/- during duration of the project.

7. Institute purchase rules and procedures/GFR guidelines shall be followed strictly for the procurement of all the items related to the project.

8. Normally, expenditure shall be on reimbursement basis without any advance. However, in an essential situation, advance may be sanctioned, and the same shall be settled within a month's time.

9. After sanction of the project, the PI shall start the project and purchases shall be initiated for items as and when required with the approval of concerned HoD (other than imported items/components and items above the financial power of HoD) and submit the bills for reimbursement at the earliest after procurement and stock entry.

10. PhD or PG/UG students may be permitted to associate with the project.

11. Minimum deliverables expected from the project are:
    a. One SCI indexed journal publication or one patent filed and published. At the time of project completion acceptance of the paper shall be available or patent shall be filed
    b. One SCOPUS indexed journal publication.
    c. One experimental /simulation set up for UG /PG/research or a prototype of a product/software package which is to be copyrighted.

12. Being seed money, PI shall use the research outcome for getting external funded projects. He/she shall submit research proposals in all possible schemes.

13. Quarterly progress report shall be submitted by the PI to HOD, who will monitor the progress of the project. In case of any undue delay or irregularity observed, HOD shall report the same to the Director.

14. PI shall submit a brief progress report, utilisation certificate (UC) and statement of expenditure (SE) and make a presentation on progress of work at the end of every year before the FRG monitoring committee. All the suggestions by the committee shall be followed by PI.

15. On completion of the project, PI shall submit a detailed technical report with the following relevant details such as UC and SE, copies of papers published, patent filed and published, copyright certificate, details of experimental set up, prototype of a product, etc. and make an open presentation.

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