

NATIONAL INSTITUTE OF TECHNOLOGY CALICUT

Application for ADVANCE under the Head of Account – DOC, 20 - 20

1. ARR No. & Date <i>(ARR No. is the 3 digit serial number in the DoC register maintained by the Department/School prefixed by the Department/School Code, which is given below)</i>	:	
2. Name of the Officer	:	
3. Designation	:	
4. Department/School/Section	:	
5. Mobile No.	:	
6. email id	:	
7. Purpose	:	
8. Amount in Figures and words (Give estimate overleaf)	:	
9. Specify the cumulative expenditure under DOC till this application (as per the register maintained by the Department/School/Section)	:	
10. Details of advances pending, if any	:	
11. Certified that the amount of advance will be utilized for the purpose for which it is sanctioned	:	Signature of the applicant with date
12. Administrative & Financial Sanction by the Head of the Department/ School/Section* (Strike-off whichever is not applicable)		AS & FS Sanctioned Head of the Department/School/Section
13. Approval/Recommendation by Dean (P&D)		Approved/ Recommended Dean (P&D)
14. Sanction by the Director (only of applicable) <i>*If the advance amount exceeds Rs.75,000/- sanction by the Dean (P&D)/Director is required</i>	:	Director

(Estimate overleaf)

Architecture & Planning - AP	Electrical Engineering - EE	Physical Education - PY
Biotechnology - BT	Electronics & Communication Engineering - EC	Physics - PH
Chemical Engineering - CH	Mathematics - MA	Training & Placement - TP
Chemistry - CY	Mechanical Engineering - ME	General - GE
Civil Engineering - CE	Management Studies - MS	
Computer Science & Engineering - CS	Nano Science & Technology - SN	